

# **MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

**Of the**

**LIME ROCK FIRE DISTRICT, INC., 1085 Great Road, Lincoln RI 02865**

**Held December 11, 2012**

**Mr. Ronald Rivet called the meeting to order at 5:07 p.m., Tuesday December 11, 2012.**

**Present: Mr. Ronald Rivet, Mr. Mark Krieger, Mr. Paul Harrison, Mr. John Houghton. Chief Frank Sylvester, Ms. Lesley Heaton, Ms. Cheryl Cronan. Absent Mr. James A. Fredrikson.**

## **MINUTES OF THE NOVEMBER 13, 2012 MEETING:**

**Mr. Mark Krieger, made a motion to accept the Minutes of the November 13, 2012 meeting. Mr. Paul Harrison, seconded the motion, which passed with all Commissioners in agreement.**

## **PUBLIC INPUT:**

**No public input.**

## **CHIEF'S REPORT:**

**Mr. Paul Harrison made a motion to accept the Chief's Report. Mr. John Houghton, seconded the motion, which passed with all Commissioners in agreement.**

**Chief Sylvester stated that Mr. Mark Krieger did a very good job moderating last month's meeting in the absence of Mr. Ronald Rivet.**

**Mr. John Houghton asked what a LifePak 500 AED was. Chief Sylvester responded that the LifePak500 AED is a defibrillator. The old one was not working and we were able to purchase a refurbished one for a fraction of the cost of a new one. The original one will be repaired and will be used as a spare.**

**Mr. Ronald Rivet questioned the replacement of the flag. Chief Sylvester stated that a Commissioner brought to his attention that the flag looked worn. The blue field with the stars had become faded. The flag was taken down and returned to the store where it was purchased. I was told that the material used in the flag was defective which is why it faded. The flag was replaced at no charge.**

**Chief Sylvester stated that he believes that firefighter Jason Dupont who has been working as acting Lieutenant is worthy of being promoted to Lieutenant. I am asking that the board support my**

**recommendation to promoted firefighter Dupont.**

**Mr. Ronald Rivet noted that the promotion is listed under New Business and will be discussed shortly.**

**Chief Sylvester acknowledged that he had asked Deputy Chief Todd Tucker to place an article in the local newspapers pertaining to fire safety over the holiday season. Chief Sylvester also noted the article that was included in the Commissioner's packets regarding the tax rates in other districts and the legal issues also affecting the other districts.**

**Mr. Mark Kreiger commended the article for fire safety. It was a great idea what the department does for the public.**

**Chief Sylvester stated that he has instituted a protocol pertaining to general rule # 54 of the handbook, which states that no member of the Lime Rock Fire District can be a member of any other suppression organization while in the employ of Lime Rock. Once a member of this department starts a training program and or accepts a position with another department, they are no longer affiliated with this department.**

**Mr. Mark Kreiger asked the status of Assistant Chief Arthur Jacques . Chief Sylvester responded that Assistant Chief Jacques is doing well and hopes be back on the job sometime in February.**

**With no further discussion, the Chief's Report was accepted with all Commissioners in agreement.**

### **TAX COLLECTOR'S REPORT:**

**Mr. Mark Kreiger made a motion to accept the Tax Collector's Report as presented. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.**

**Mr. Mark Kreiger stated that he would not be able to attend the tax seminar held on December 18 due to another commitment and requested copies of any handouts.**

**Mr. Mark Kreiger made a motion to approve the abatement in the amount of \$ 285.33. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.**

**With no further discussion, the Tax Collectors Report was accepted with all Commissioners in agreement.**

## **TREASURER IS REPORT:**

**Mr. Paul Harrison made a motion to accept the Treasurer's Report as presented. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.**

**Mr. Paul Harrison questioned the difference in the breakdown of the facility's insurance. Ms. Cronan responded that while the overall policy decreased line item 1108 was more than originally quoted. I had contacted VFIS and was told that we are the only policyholder they have that breaks down the actual policy so in-depth. They also suggested that in the future we not break the policy down so much.**

**Mr. Mark Kreiger inquired the nature of the stop payment fees. Ms. Cronan responded that it was to cover a firefighters lost payroll check and all fees are paid by the individual who lost the check.**

**Mr. Paul Harrison questioned why a check was paid to Citizens bank for light bulbs. Ms. Cronan responded that the bulbs were purchased from vendor COD out of state and the Citizens credit card was used.**

**Chief Sylvester commented that the largest expense this month was for tires for engine 31 and that he was able to get a rebate on the old**

tires.

Mr. John Houghton asked Chief Sylvester where he had the trucks serviced. Chief Sylvester responded where I can get the best price.

The Treasurer’s Report was then accepted with all Commissioners in agreement.

**BILLS SUBMITTED FOR APPROVAL:**

<b>Payroll Expenses:</b>	<b>dated 11/01/12–10/30/12 in</b>
<b>the amount of \$ 130,315.01</b>	
<b>Interim Expenses:</b>	<b>dated 11/01/12–10/30/12 in</b>
<b>the amount of \$ 110,354.21</b>	
<b>Non-Budgetary Interim Expenses:</b>	<b>dated 11/01/12–10/30/12 in</b>
<b>the amount of \$ -0-</b>	
<b>Bills for Initial Approval:</b>	<b>dated 11/01/12–10/30/12 in the</b>
<b>amount of \$ -0-</b>	

<b>Total:</b>	<hr/>	<b>\$ 240,669.22</b>
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**Mr. Mark Krieger, made a motion to approve the Bills Submitted for Approval in the amount of \$ 240,669.22. Mr. Paul Harrison seconded the motion, all Commissioners in agreement.**

### **OLD BUSINESS:**

**Dates of the 2013 board meeting were discussed.**

**Mr. Mark Krieger made a motion to approve the 2013 meeting dates. Mr. John Houghton, seconded the motion, which passed with all Commissioners in agreement.**

### **NEW BUSINESS:**

**Mr. Ronald Rivet called for a motion to promote Firefighter Jason Dupont to Lieutenant.**

**Mr. Mark Krieger made a motion to accept Chief Sylvester's recommendation to promote Jason Dupont to Lieutenant effective January 1, 2013. Mr. John Houghton, seconded the motion, which passed with all Commissioners in agreement.**

## **CORRESPONDENCE:**

**No correspondence**

**Mr. Paul Harrison commented that several weeks ago Chief Sylvester invited the Commissioners to the statewide Fire Chief Organization meeting held at Twin Rivers. This meeting was an eye opener to see how large an organization it is and the many different committees, department and causes within the organization. What was most interesting was the recognition and events they sponsor for veterans.**

**I would recommend that if the opportunity arises to attend again that you all do so.**

**No correspondence**

## **ADJOURNMENT:**

**Mr. Paul Harrison made a motion to adjourn the meeting. Mr. John**



**Houghton seconded the motion, which passed with all Commissioners in agreement. The meeting adjourned at 6:15 p.m.**

**Respectfully submitted,**

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**Mr. Ronald Rivet      Cheryl A. Cronan                      Recording Secretaries**

**cc: R. Rivet, M. Krieger, P. Harrison, J. Fredrikson, J. Houghton, file**